



## **ABOUT LEADERSHIP AGC**

**T**Leadership AGC is a program that helps you develop your skills and network in the construction industry. It consists of nine sessions that cover topics such as safety, ethics, communication, and project management.

## **IS LEADERSHIP AGC FOR YOU?**

The Leadership AGC program is designed for emerging leaders who work in the commercial construction industry in greater Houston and who meet the following admission criteria:

- You hold a management position or the equivalent and have been identified as a potential leader in your company.
- You are involved in the construction industry beyond your company.
- You are employed by an AGC Houston member firm.
- You are committed to Leadership and the AGC and will share the knowledge you gain through the program with your colleagues.
- You can meet the time commitments of this program.

## **HOW DOES LEADERSHIP AGC WORK?**

Leadership AGC is a program that prepares the next generation of leaders for the commercial construction industry in the greater Houston area. The program runs for one year, from January 2024 to January 2025, and consists of various activities and events that expose the participants to different aspects of the industry and the region. The program covers topics such as project management, safety, ethics, communication, innovation, diversity, and community engagement. The participants will learn from experts, interact with peers, visit construction sites, participate in simulations and discussions, and work on community projects. The program aims to develop well-rounded leaders who can contribute to the growth and success of the commercial construction industry in Houston and beyond.

Past programs have included sessions pertaining to the following:

- Introduction to Leadership and AGC Houston
- Professional Development: Skills and Knowledge Development
- Community Service and Charitable Giving
- Texas Medical Center/Thermal Energy Corporation or TECO
- AGC Texas Building Branch and Legislative Issues Program
- Leadership and Teambuilding Development
- Roundtable Discussions
- Leadership Panel Discussions



## COMMITMENT TO LEADERSHIP AGC

Leadership AGC is a program that requires a high level of commitment from the participants, their companies, and the group. The quality of the program depends on the active involvement of everyone. Therefore, before applying, please carefully review the time requirements for participation. Leadership AGC has strict rules for graduation, which are detailed in the Summary of Course Requirements section of the application.

### **Please note:**

While all eligible individuals are encouraged to apply, depending on the volume of applicants for the program in any given year, no more than **two people per company** will be allowed in any one class of *Leadership AGC*.



## RULES AND REQUIREMENTS

To be eligible for consideration, applicants should be employees of an AGC Houston member firm, and be able to meet the financial and time commitment. Applicants may be subject to personal interviews. Applicants will be awarded entry into the program starting in the fall of 2023.

### A. ELIGIBILITY

1. Individual holds a management position or the equivalent and has been identified to have the desire and ambition to move up in his/her company.
2. Individual is employed by an AGC Houston member firm.
3. Individual is committed to **Leadership AGC** and will readily share knowledge gained through the program with company colleagues.
4. Individual and his/her company can meet time commitments of the program.

### B. REQUIREMENTS

5. The Applicant is responsible for ensuring that all the following items are received as **one packet** to AGC Houston by **November 30, 2023**:
6. Completed Application and supporting documents with registration fee of **\$2500** to be paid by employer upon acceptance in the program.
7. Completed Application and supporting documents sent electronically in a PDF document to [charlene.a@agchouston.org](mailto:charlene.a@agchouston.org).
8. **Three letters of recommendation** from your (1) Employer (2) Business Colleague (someone inside of the industry but outside of your company) (3) Personal Contact (someone outside of your company and not a family member).
9. **Essay**  
Your essay must address the following:
  - a) Any additional past/current leadership experiences that you believe are relevant.
  - b) Your interest in this program and why you feel you are qualified to participate in this course.
  - c) How you intend to use the experience of this course to advance your career and how you think you will benefit from it.
10. Current resume or *curriculum vitae*.
11. All applications must be signed by candidates and sponsors. Application deadline is **November 30, 2023**.

### C. PROGRAM ACCEPTANCE

12. The program may be limited to no more than two people per company per Leadership AGC class as the class is limited to 20 participants.
13. All applications are reviewed by the Leadership AGC Planning Committee, and the applicant may be subject to participate in a panel interview. The Committee will consider each applicant's interest and involvement in construction and his/her community, involvement in AGC Houston and a proven track record of employment achievement.
14. Applicants will be notified on or before **December 15, 2023**.



## D. PROGRAM EXPECTATIONS

15. To obtain the maximum benefit from Leadership AGC, a participant is required to attend all program sessions. For the program to have meaning and be beneficial, this will be strictly enforced.
16. Upon approval and acceptance into the program, participant will receive advance notification of all class dates.
17. The orientation retreat is critical to the success of the Leadership AGC experience; it is the first activity of the program. Attendance is mandatory for each participant.
18. Upon approval of the application, participant will be notified and receive the retreat location. It is mandatory that the participant stay on-site and in his/her assigned room for the overnight stay.
19. Program participants are expected to assume leadership roles in the community service project with a local charity. LAGC participants will lead, coordinate, plan, and execute all aspects of the charitable project.

## G. COST

20. The cost of the program is \$2,500 and will be paid by employer upon acceptance into the program. Tuition covers fees, course materials, luncheons, socials, orientation and retreat and group transportation when needed.

## H. HOW TO APPLY

21. For application forms, visit the AGC Houston website at [www.agchouston.org](http://www.agchouston.org) call Charlene Anthony at 713-843-3700 or email [charlene.a@agchouston.org](mailto:charlene.a@agchouston.org).
22. Send **completed** application packet in a PDF format to Charlene Anthony via email to [Charlene.a@agchouston.org](mailto:Charlene.a@agchouston.org).
23. Handwritten applications will not be accepted.



<b>APPLICATION</b>		
<b>Personal Information</b>		
First Name:	Last Name:	
Email Address:		
Employer:	AGC Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employer Address:		
City:	State:	Zip:
Cell Phone:	Work Phone:	
Emergency Contact:		
Day Phone:	Evening Phone:	
List your educational background including degrees/certificates received, field of study, professional institutes, professional credentials, etc.		
Have you ever been discharged from a job? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please explain:		
Have you ever served in the Military? <input type="checkbox"/> Yes <input type="checkbox"/> No	Branch:	
Highest Rank:	List any awards or honors:	
Are you a current Construction Leadership Council member? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you sit on any AGC Houston Committees? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, which ones do you serve?		
Are you involved with any other community or industry association or affiliations? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, which ones do you serve?		



<b>EMPLOYMENT HISTORY – OR ATTACH A CURRENT RESUME OR CV</b>
List of all full-time employment beginning with the most recent first:
Present Employer:
Dates of Employment:
Title:
Responsibilities:
Previous Employer:
Dates of Employment:
Title:
Responsibilities:
Previous Employer:
Dates of Employment:
Title:
Responsibilities:



## RECOMMENDATION FORM - EMPLOYER

*This section to be completed by the reference.*

Applicant First Name:

Applicant Last Name:

Name of Reference:

Title:

Company Name:

Address:

City:

State:

Zip:

Telephone:

Email:

How long have you known the Applicant?

In what capacity do you know the Applicant?

Please provide a letter of recommendation (150 words). See page three for requirements.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DEADLINE FOR SUBMISSION: November 30, 2023**

**EMAIL: [Charlene.a@agchouston.org](mailto:Charlene.a@agchouston.org)**

**WEB: For additional information visit [www.agchouston.org](http://www.agchouston.org)**



## RECOMMENDATION FORM – BUSINESS COLLEAGUE

*This section to be completed by the reference.*

Applicant First Name:

Applicant Last Name:

Name of Reference:

Title:

Company Name:

Address:

City:

State:

Zip:

Telephone:

Email:

How long have you known the Applicant?

In what capacity do you know the Applicant?

Please provide a letter of recommendation (150 words). See page three for requirements.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**WEB:** For additional information visit [www.agchouston.org](http://www.agchouston.org)





## RECOMMENDATION FORM – PERSONAL CONTACT

*This section to be completed by the reference.*

Applicant First Name:

Applicant Last Name:

Name of Reference:

Title:

Company Name:

Address:

City:

State:

Zip:

Telephone:

Email:

How long have you known the Applicant?

In what capacity do you know the Applicant?

Please provide a letter of recommendation (150 words). See page three for requirements.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DEADLINE FOR SUBMISSION: November 30, 2023**

**EMAIL:** [Charlene.a@agchouston.org](mailto:Charlene.a@agchouston.org)

**WEB:** For additional information visit [www.agchouston.org](http://www.agchouston.org)



## TERMS AND CONDITIONS

I have read the leadership AGC Houston guidelines and understand that, if I am selected to attend this program:

- I will be actively involved in the Houston commercial construction industry;
- I will be dedicated and committed to Leadership AGC and shall share the knowledge gained through leadership with all in my company;
- I will be able to meet the and time commitment of the program, and
- I will consent and authorize the use of my name and photo to AGC Houston for promotional purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

## OFFICER/EXECUTIVE APPROVAL

The candidate has my full support to participate in Leadership AGC program. I am aware of the time commitment involved for effective participation, as well as the financial obligation of my company.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Leadership AGC FAQs

### **What is Leadership AGC?**

Leadership AGC is a program that aims to develop the skills and knowledge of emerging leaders in the Houston commercial construction industry. The program exposes participants to various aspects of the industry and the community, and helps them build relationships with peers, mentors, and experts.

### **Is Leadership AGC for you?**

Leadership AGC is for mid-level professionals who work in the Houston commercial construction industry and have the potential to advance to senior positions within their organizations. The program is open to employees of AGC member firms who have at least five years of experience in the industry and demonstrate leadership qualities.

### **How does Leadership AGC work?**

Leadership AGC works by providing participants with a comprehensive and immersive learning experience that covers a wide range of topics related to industry and the community. The program consists of eight sessions that include lectures, simulations, group discussions, panel presentations, field trips, and community projects. The sessions are led by experts and leaders from various fields and sectors.

### **What are the benefits of this program?**

The benefits of this program are manifold. Participants will gain valuable insights into the current and future trends and challenges of industry and the community. They will also enhance their leadership skills and competencies, such as communication, collaboration, problem-solving, decision-making, and innovation. Moreover, they will expand their professional and civic networks by connecting with other participants, alumni, mentors, and speakers.

### **What will the program cover?**

The program will cover a broad spectrum of topics that are relevant and important for the Houston commercial construction industry and the community. Some of the topics include construction technology, project management, safety and quality, sustainability and resilience, business development and marketing, legal and ethical issues, workforce development and diversity, public policy and advocacy, economic development and urban planning, education and health care, arts and culture, and social responsibility.

### **What is the commitment to Leadership AGC?**

The commitment to Leadership AGC is significant but rewarding. Participants are expected to attend all sessions and actively participate in all activities.

### **How long is the Leadership AGC program?**

Leadership AGC is a 12-month program that runs from January to December each year. The program consists of eight sessions that are held once a month, either in a full-day (eight-hour) or a half-day (four-hour) format. The sessions are usually scheduled on weekdays during business hours. The exact dates and times of each session will be provided to participants upon acceptance into the program.

### **What is the cost of Leadership AGC?**

The \$2,500 tuition covers all associated fees, course materials, luncheons, excursions, socials, and group transportation. See the application for specific payment details.

### **How do I apply for Leadership AGC?**

You can download the application [www.agchouston.org](http://www.agchouston.org)



**Where do I get more information?**

To learn more about Leadership AGC visit our website [www.agchouston.org](http://www.agchouston.org) or contact Charlene Anthony at 713-843-3700 or via email at [charlene.a@agchouston.org](mailto:charlene.a@agchouston.org).



## APPLICATION CHECKLIST

- You have read the Rules and Requirements and understand the scope of this program.
- If accepted, you have received your company executive's approval to apply and participate in this program.
- You have completed the program application and attached a current resume or CV.
- You have enclosed three letters of recommendation from your
  - 1) Employer
  - 2) Business Colleague (someone inside of the industry but outside of your company) and
  - 3) Personal Contact (someone outside of your company and not a family member).
- Essay**

Your essay must address the following:

  1. Any additional past/current leadership experiences that you believe are relevant.
  2. Your interest in this program and why you feel you are qualified to participate in this course.
  3. How you intend to use the experience of this course to advance your career and how you think you will benefit from it.
- You have enclosed a current resume or *curriculum vitae*.
- You have signed and dated your application.

**DEADLINE FOR SUBMISSION: November 30, 202**

Applicants will be notified by or on **December 15, 2023**, of their selection in Leadership AGC.

**EMAIL:** [Charlene.a@agchouston.org](mailto:Charlene.a@agchouston.org)

**WEB:** For additional information visit [www.agchouston.org](http://www.agchouston.org)